



ORGANIZATION FUNDRAISING SIGNUP SHEET

wreaths@evergreenindustries.net | www.evergreenindustries.com
(651) 457-4441 | (800) 284-3048
1875 50th St. E., Inver Grove Heights, MN 55077



GROUP OFFICIAL NAME _____

CHAIRPERSON NAME _____ **ALT. CONTACT NAME** _____

CHAIRPERSON EMAIL _____ **ALT. CONTACT EMAIL** _____

CHAIRPERSON PHONE _____ **ALT. CONTACT PHONE** _____

STREET ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

PREVIOUS CUSTOMER? YES NO YES, BUT HELP ME FIND OUR CUSTOMER CODE

IF YES, WHAT IS YOUR CUSTOMER CODE? _____

NUMBER OF PEOPLE SELLING? _____

PARTICIPATE IN FRIENDS & FAMILY PROGRAM? YES NO

PARTICIPATE IN DIRECT SHIP PROGRAM? YES NO

HOW MANY DIRECT SHIP FORMS DO YOU NEED? _____

HOW MANY "SALES AIDS" DO YOU NEED? _____

HOW MANY "DOOR HANGERS" DO YOU NEED? _____

WE WILL MAKE OUR OWN CUSTOM SALES AIDS FROM WEBSITE SALES AID GENERATOR YES NO

WHAT DATES DO YOU WISH FOR DELIVERY? (3 DAY RANGE) _____

No deliveries are made on Sundays or Holidays. Please plan your delivery date for at least 1 week before you plan delivery to your customers. Your orders must be received a minimum of 2 WEEKS before you expect delivery or no later than Nov 15th.

OUR GROUP WISHES TO SELL THE FOLLOWING PRODUCTS

Outstate customers: 48"-84" wreaths have shipping restrictions. Please contact our office for more information.

DECORATED WREATHS WITH VELVET BUTTON BOW

Balsam Wreaths Balsam & Pine Wreaths

WREATH SIZES

18 Inch 25 Inch 30 Inch 36 Inch
 48 Inch 60 Inch 72 Inch 84 Inch

OPTIONAL PLASTIC BAGGING? (18" & 25" Wreaths Only) YES NO

PREMIER WREATHS (25 Inch ONLY - All Wreaths Come Individually Boxed)

Lake Superior Voyageur Itasca

SWAGS

Balsam Door Swag - Velvet Bow Diamond Voyageur
 Mailbox Lake Superior Itasca

GARLANDS

Balsam Garland Balsam & Pine Garland

GARLAND SIZES

15 Foot Coil 25 Foot Coil 50 Foot Coil 100 Foot Coil



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SPECIALTY

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Holiday Centerpiece | <input type="checkbox"/> Holiday Evergreen Ball | <input type="checkbox"/> Wild Rice | <input type="checkbox"/> Porch Pot Kit (MN Only) |
| <input type="checkbox"/> Christmas Cane | <input type="checkbox"/> Spruce Tops | <input type="checkbox"/> Grave Stand | <input type="checkbox"/> Bag of Pinecones |
| <input type="checkbox"/> Holiday Cross | <input type="checkbox"/> Door Hanger | <input type="checkbox"/> Individual Velvet Bow (sm) | <input type="checkbox"/> Individual Velvet Bow (lg) |

SHIPPING INSTRUCTIONS

- Evergreen Industries please ship prepaid and bill us using rates shown on price list.
- We will pick-up ourselves and call at least three days before scheduled date to arrange pick-up time. Failure to do this will result in a delay!
- We will make our own freight arrangements and instruct Evergreen Industries accordingly. We also will call Evergreen Industries no later than 3 days before our carrier will arrive to pick up material, with scheduled date, time and carrier name. We understand this is extremely important so a schedule can be set up for loading. Failure to do this will result in a delay!
- I am a Minnesota Customer

TERMS & CONDITIONS

1. When placing your order, we assume all material has been pre-sold and not purchased on speculation; therefore, no credits will be issued for unsold products.
2. We unconditionally guarantee all our products for freshness and quality of construction. If you receive any defective material or shortages, we will immediately replace or credit your account as long as we are notified within 10 days after delivery. Credits are limited to the quoted cost of material only.
3. Your order must be placed no later than 14 days prior to the first day of your delivery date range, or not later than November 15th. If these conditions are not met, your order will be delayed and will void our "Guaranteed Reservation Agreement."
4. We pride ourselves on the reliability of our delivery but cannot be held responsible for unmet delivery dates caused by trucking delays, strikes, or embargoes. Also included are blizzards, storms, floods, or other "Acts of God" which affect your delivery or the harvesting and/or production of material prior to delivery. We also cannot be held responsible for any shortages that occur because of the previously mentioned reasons. Under no circumstances will credit be given for freight charges.
5. Customer must be prepared to accept delivery of material during their "Three-Day Range," and any modification, if not approved by Evergreen Industries, will result in the order being delayed.
6. If your order arrives via FedEx or common carrier, it is your responsibility to note any damage or shortages on the freight bill before signing. (This is very important, and we should be notified immediately for replacements.) Also, any other freight charges incurred at delivery time will be paid by the consignee prior to delivery.

Our payment terms to all qualified fund-raising organizations are Net 30 days from the day you make your delivery and collect your funds. A service charge may be added for any late payments.

IF YOU HAVE ANY QUESTIONS RELATING TO THIS SIGNUP SHEET

CALL US TOLL-FREE (800) 284-3048 | GOOD LUCK THIS YEAR!

I understand and acknowledge the terms and conditions relating to the purchase, payment and delivery of material ordered from Evergreen Industries by the organization I represent.

SIGNED: _____

DATE: _____

OFFICE USE ONLY	
DATE ODS RCVD	_____
ENTD MASTER FL	_____
RESP LTR SENT	_____
"S.A." SENT	_____